A group reservation must include a minimum of six 10’ x 10’ booths to be eligible. Please note that a group reservation (step 1) is NOT a complete registration and additional actions (step 2) must be completed to register each individual booth within your group. Please review and complete all the steps below.

**STEP 1: Group Reservation**

- **By May 11 at 5 pm PT:** Submit Your Group Reservation Form
- April 23 to May 11: Groups will be assigned to a specific location by SACNAS and you will be notified of your location via email. Group locations are assigned on a first come, first served basis, based on the time stamp on your group reservation form.
- **By May 13 at 5pm PT:** Deadline to accept your assigned group location and provide SACNAS with individual booth specifics including booth contact name, company name, booth number, and email address to be used for individual booth registration (step 2 below).

**STEP 2: Individual Booth Registration**

- After May 13: Each individual booth contact will receive an email with a link to complete their individual booth registration by the deadline.
- **By May 31:** Deadline to complete your individual booth registration. Failure to complete booth registration will result in the release of booth for general sale.

All booth payments must be received within 30 days of booth registration.

For questions, please contact exhibits@sacnas.org.