GROUP REGISTRATION GUIDELINE

Thank you for your interest in group registrations for our 2020 SACNAS Conference.

Before you begin, have each attendee fill out the registration form for you, then proceed to the steps below.

Visit our 2020 SACNAS [website](#).

1. Be sure to check the box “I am registering for this person and/or Group Registration”.

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**2020 SACNAS**

*The National Diversity in STEM Conference*

**OCTOBER 22 - 24**

**LONG BEACH, CALIFORNIA**

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Conference registration is available only for participants ages 18 and over.

**Registrant Information**

- **First Name:**
- **Last Name:**
- **Permanent Email Address:**
- **Registration Category:**
- **Registration Type:**

- I am registering for this person and/or Group Registration

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**Invitee Information**

- **First Name:**
- **Last Name:**
- **Email Address:**
- **Registration Type:**

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- All registrations are final.
- All conference participants must be 18 years of age or older.
- No refunds.
- No exchanges or swaps.

2. Enter all the information for each attendee. Be sure to click on “Group Registration” until you have entered all attendees. On the final page will be the credit card payment. Each attendee will receive an email confirming their registration. (Please be aware that sometimes the confirmation goes to the clutter or junk folder.)

IF YOU WILL BE PAYING BY CHECK, SELECT THIS FORM OF PAYMENT AND THE GROUP LEADER WILL RECEIVE AN EMAIL WHICH IS CONSIDERED AN INVOICE TO SUBMIT FOR PAYMENT TO THEIR FINANCE DEPARTMENT.

**COVID-19 Cancellation Policy:** SACNAS’ first priority is the health and safety of our attendees. Should 2020 SACNAS — The National Diversity in STEM Conference be cancelled due to the COVID-19 pandemic, all conference registrations will be fully refunded. If an individual decides to cancel on their own, registrations are subject to the standard cancellation policy.

THANK YOU!

TEAM SACNAS